

## **NORTH WEST CANCER RESEARCH GRANT APPLICATION GUIDANCE NOTES: EQUIPMENT GRANT**

### **1. Introduction**

The purpose of this document is to assist potential applicants for an Equipment Grant supported by North West Cancer Research (NWCR or the Charity) in the process of applying.

### **2. Who we are**

We are the leading independent cancer research charity for the North West of England and North Wales, tackling the toughest forms of cancer in the region.

We are striving to improve awareness, diagnosis and treatment of cancer, prioritising the forms which hit our region the hardest. We are determined to find cures and stop cancer sooner.

### **3. Our vision**

Achieving the best local research for a cancer free future.

### **4. Research**

North West Cancer Research funds cancer research work at academic institutions in the North West of England and North Wales. Much of our funding goes to projects, but we additionally support Lectureships, Chair positions, Fellowships and PhD studentships. Please contact [research@nwcr.org](mailto:research@nwcr.org) for more information.

We have separate calls for research from the fields of underpinning (translational), applied science and cancer inequalities. These calls have different eligibility criteria and direction is provided in guidance specific to each call enabling researchers to make considered applications.

### **5. Application Process**

Applications should be submitted before the grant close time and date as published on the NWCR website (Friday 21<sup>st</sup> June, 2019 at 5pm). Applications must be submitted electronically via the Charity's website in one document at:

<https://www.nwcr.org/research-funding/equipment-grants/>

Applications that do not meet this deadline will be held over until the following round.

All applications should fulfil the following criteria:

- Equipment should be for use predominantly in cancer research with any other use being incidental;
- Equipment is to be installed and maintained, for a reasonable lifetime, by the institution which has acquired it;

- Equipment should be made available to other research groups with projects funded by NWCR, in the region if required;
- Maximum NWCR funding per grant is £50k per item;
- Applications should include at least 50% match-funding from their institution;
- Only one application per investigator will be accepted.

The following processes will be applied and required:

- Applications will be reviewed by the Scientific Advisory Group who will make a recommendation for funding which will be reviewed and approved by the Board of Trustees;
- Projects will be held for 6-months following approval to enable fundraisers to source externally if at all possible. If the funds are sourced before the six-month period researchers will receive their grant early. Funds will be released whether external funding has been sourced or not after six months;
- Grants for equipment are strictly one-off; we will not consider multi-year costings (running costs etc.)
- Equipment must be purchased within six months of receiving the funding.
- Where equipment is not purchased following the receipt of funds by the researchers, funds must be returned to the charity.
- Funding for the piece of equipment specified in the grant application cannot be repurposed for any other items of equipment in the event that the original equipment is not purchased.
- If an award is granted applicants may not apply for another grant within a year of the initial application.
- If the equipment grant is attached to a project grant application this should be highlighted within the application. If the project grant is not awarded, NWCR reserves the right to withdraw the equipment grant from the call.
- Applications should be provided with information regarding the equipment in **lay terms**.

## 7. How much can I apply for?

Please note **all** applications should demonstrate a minimum of 50% match funding from University or other funders. Applications should demonstrate that the additional funding has been sourced prior to submission of the NWCR equipment grant.

## 8. Successful Applicants

Successful applicants will be notified by NWCR as soon as a decision has been reached on their equipment application. If you are successful in receiving funding, **please do not apply for another grant until 12 months has passed**.

## 9. Reporting

If you are successful in your application, you will be required to submit a report to NWCR. A report will be requested following the purchase of the equipment and at one year following the commencement of use of the equipment.

## 10. Additional Information

If the equipment grant application relates to a project grant that has been submitted for review by the Scientific Advisory Committee and the grant receives an unfavourable opinion, the equipment grant application will be automatically withdrawn from the review process. **Please clearly state on your application from that the equipment grant application relates to a project grant proposal and detail the title and lead investigators on the proposal.**

Additionally, if an application is submitted for an item of equipment, which later is **not** purchased, it is vital to inform NWCR as soon as possible. If funds have been paid to the investigator these will need to be reimbursed to the charity.

Applicants must understand and agree to North West Cancer Research holding information about the equipment grant. The information we hold will be used to support our impact measurement. We will not share your details with any third parties for their marketing purposes but the Charity may share information about grants funded, including grant holders, with the Association of Medical Research Charities and other umbrella groups.

Applicants must agree to the NWCR terms and conditions of awards. If you require any additional information regarding the process of application, submission or subsequent reporting please contact us on 0151 709 2919 or [research@nwcr.org](mailto:research@nwcr.org).